



Ref No.: IISER-K/Estb./tractor-trolley/22-23/

Date: 15.03.2023

## **NOTICE INVITING TENDER**

Indian Institute of Science Education and Research – Kolkata, Mohanpur Campus, Mohanpur -741246, invites sealed item rate quotations for the under mentioned work from eligible and experienced contractors/service providers/vendors/agencies having experience of similar kind of work.

**Name of Work: Supply of tractor-trolley for picking and disposal of garbage, waste and other materials at IISER Kolkata Campus, Mohanpur, Nadia, West Bengal.**

(a) Estimated Cost	: INR. 6,86,508.00
(b) Earnest Money	: INR 14,000
(c) Cost of Tender Paper	: INR 500
(d) Receipt and open of Quotation Paper	
Up to 15.00 and 15.30 hrs of	: 03.04.2023
(e) Time Allowed	for works
	: 1 year

Quotation documents may be downloaded from the Institute website (<http://www.iiserkol.ac.in/announcements/tenders>) w. e. f. 20/03/2023 to 01/04/2023.

Quotation paper in complete shape should be submitted along with your comparative and justified rate as per the schedule of items including all relevant documents like copies of Trade license, PAN, GST, etc, in a sealed cover, addressed to the undersigned super scribing name of work so as to reach him within 15.00 hrs of **02-04-2023** positively for further details contact under mentioned for clarification etc.

Please note that the Competent Authority reserve the right to accept or reject any or all quotations without assigning any reason whatsoever.

**Deputy Registrar  
Establishment Section  
IISER – Kolkata**

Copy to:

1. DR(F & A), IISER-K.
2. Notice Board, IISER-K & File.

### **General Terms and Conditions**

1. The scope of work includes supply of tractor with trolley along with driver and fuel for running the tractor on 8hr/day basis for 26 days.
2. A log book is to be maintained by the driver for payment of monthly bill.
3. The driver should have valid driving license (HMV, commercial) issued by the concerned Motor Vehicle Department, Government of West Bengal.
4. Pollution certificate and insurance documents must be produced along with the bid document.
5. Aadhaar card, Pan Card and driving license of the driver must be produced along with the bid document.
6. Payment of the driver should be in line with the Daily Wages Act, Government of India.
7. Penalty and/or disciplinary action may be taken by the institute authority if the driver is found under the influence of any kind of intoxicating substance.
8. Damage to institute property should be the sole responsibility of the driver.
9. Speed limit of 20 kms per hour would have to be maintained inside the campus.
10. The driver should have prior experience of driving similar vehicles in any other establishment.
11. The quoted amount would remain the same throughout the year. No escalation of the quoted amount would be permitted due to any reason such as increase in the price of fuel, surcharge, etc, except VDA.
12. Maintenance of the tractor and trolley would be the sole responsibility of the concerned agencies.
13. If there is a breakdown, immediate replacement of the tractor-trolley along with driver must be provided by the concerned agency.
14. Earnest money and Cost of Tender Document of requisite amount to be submitted in the form of Demand Draft in favour of 'IISER Kolkata', payable at Kolkata. Earnest money would be refunded for the unsuccessful and would be kept as a security deposit for the successful bidder. The Earnest money for the successful bidder would be returned after the end of the contract period.
15. The contract would be initially executed for one year and may be extended for a further period of two years based on satisfactory performance and approval of the Competent Authority of IISER Kolkata.
16. The contract may be terminated by IISER Kolkata by providing a one month notice without assigning any reason whatsoever.

### **List of Documents to be submitted along with the bid document**

1. Earnest money and cost of tender document of required amount
2. Trade License, GST Registration Certificate, Pan Number
3. Tractor registration, Pollution report, Insurance certificate
4. Aadhaar Card, PAN Card and Driving License (HMV/Commercial)

**Bill of Quantity**

**Name of Work: Supply of tractor-trolley for picking and disposal of garbage, waste and other materials at IISER Kolkata Campus, Mohanpur, Nadia, West Bengal.**

Sl. No.	Description of work	Unit	Qty.	Rate/day	Amount
1.	Supply of Tractor-Trolley with Fuel, Driver, etc on 8 hours/day basis.	days	26		
<b>GST @18%</b>					
<b>Total amount (in figure and word)</b>					

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**Signature of Contractor with Seal and Date**