

Accommodation Tariff

With effective from 08-01-2018 & Alumni of IISER Kolkata 'Cat' revised on 12.04.2021

| Room Category | Room Tariff* | | | Categories of Guests | |
|--|---|----------------|---|--|---|
| Visitors' Hostel | Cat "A" (₹) | Cat "B" (₹) | Cat "C" (₹) | Cat "A" | Payment Mode |
| Suite (King size bed) | 2000/- | 2500/- | 3000/- | <ul style="list-style-type: none"> Faculty, staff members of IISER Kolkata Dependant members of the above | By the individuals on or before checking out payment made through POS or UPI to accounts of IISER Kolkata * CASH PAYMENT NOT ACCEPTED. |
| Queen (Queen size bed) For Single Occupancy | 400/- | 1000/- | 1500/- | <ul style="list-style-type: none"> Current Student (himself/herself) and their parents, brother and sister Alumni (himself/herself) of IISER Kolkata Breakfast upon order (₹ 50/- per adult) | |
| Queen (Queen size bed) For Double Occupancy | 600/- | 1500/- | 2000/- | Recommending authority: FICs/AR Establishment/PIs for research students/DoSA in case of all other students | |
| Twin (two single beds) For Single Occupancy | 400/- | 1000/- | 1500/- | Cat "B" | Payment Mode |
| Twin (two single beds) For Double Occupancy | 600/- | 1500/- | 2500/- | <ul style="list-style-type: none"> Visiting academic/administrative guests from other institutes Guests via the Faculty / staff of IISER Kolkata | By guests or host on or before checking out payment made through POS or UPI to accounts of IISER Kolkata as maybe the case * CASH PAYMENT NOT ACCEPTED. |
| Salt Lake (Liaison Off) | Cat "A" (₹) | Cat "B" (₹) | Cat "C" (₹) | Cat "C" | |
| Queen (Queen size bed) For Single Occupancy | 400/- | 1000/- | 1500/- | <ul style="list-style-type: none"> Visitors for non-academic purpose, industry/company guests Any other family members, friends, relatives etc. of the students of IISER Kolkata Guests of neighbouring institutes on request | By guests or host on or before checking out payment made through POS or UPI to accounts of IISER Kolkata as maybe the case * CASH PAYMENT NOT ACCEPTED. |
| Queen (Queen size bed) For Double Occupancy | 600/- | 1500/- | 2500/- | Recommending authority: HoDs/Deans/FICs/AR Establishment/PIs for research students/DoSA in case of all other students | |
| <ul style="list-style-type: none"> Above mentioned rates are excluding GST GST will be applicable as per rules (if any) No booking will be taken by phone | | | | Cat "D" | Payment Mode |
| | | | | <ul style="list-style-type: none"> Guests invited by the institute for statutory Committees, academic/administrative work (e.g. BoG, Finance committee, JAC, viva etc.) Guests invited by SAC for institute level students' activities | By Institute / Departmental (no payment) |
| | | | | Recommending authority: Registrar/ Deans/HODs | |
| Sl. No. | Policy for Special Cases | | Approval/Procedure | | Applicable Charges* |
| 1 | Guests for conferences and workshops | | Prior approval by Director (letter via HoD/Dean/Registrar, as the case maybe) | | As per Approval |
| 2 | Post-docs from abroad for long term stay | | Prior approval by Director (letter by Host via HoD) | | 10000/- month |
| 3 | UG students from abroad for long term stay | | Prior approval by Director (letter by Host via HoD) | | 7500/- month |
| 4 | Visiting faculty for long term stay (up to 2 months) | | Prior approval by Director (letter by Host via HoD) | | 12000/- month |
| 5 | Stays of Cat "A" related to medical, competitive exams (if student) | | Indent via usual route. Submit Medical officer's referral and/or Doctor's prescription within a week & DoSA/FIC/In-charge accommodation to verify | | 250/- day per person |
| 6 | Visiting Indian research students (if hostel is unavailable) | | Indent should be forwarded in advance by PI via usual route | | 250/- day per person |

* Any requests for the reduction on the 'policy rates' may be appealed (with justification) to Director via proper channel (PI/HoD/Dean/FIC). Research students of Indian nationals may first apply for accommodation in students' hostel for long term stays (of beyond a week).

Note:

- Hardcopy form must be submitted for every booking (in case of emergency bookings, one may first send an e-mail to guest.house@iiserkol.ac.in and submit the indent on next working day). Please submit this form minimum three days in advance to the office of Visitors' Hostel / Establishment.
- Faculty and staff of IISER K (Cat "A") may book any of the above guest accommodation facilities by standard procedure for a maximum of 5 days in a month. If the stay of a faculty or staff exceeds 5 days in a given month, his/her case will be treated as "residing in campus" for the month in question and dealt accordingly by the institute.
- Current IISER-K students are not allowed to book Visitors' Hostel for their own stay, but may book for their family members with due approval from DoSA by submitting the form along with a valid student identity card. Students may book Salt Lake accommodation (at Liaison Office) by following the above procedure for their own stay and/ or for family members.
- Booking of suite rooms in Visitors' Hostel requires approval from Director/Dy. Director.
- Penalties for damage of Guest House property:** If the guests during their stay damage any content then the management, after examining the nature of damage, may impose penalty to the visitor or the host (who made the booking), for replacing the content or to settle the bill.
- The rates include breakfast (except for Cat "A") with tea/coffee and bottled water (1 per day).
